

Fight Kids Cancer Submission of Expressions of Interest Guidelines for the Platform

For all correspondence concerning the submission of your application, please send an email to esf-panels@esf.org.

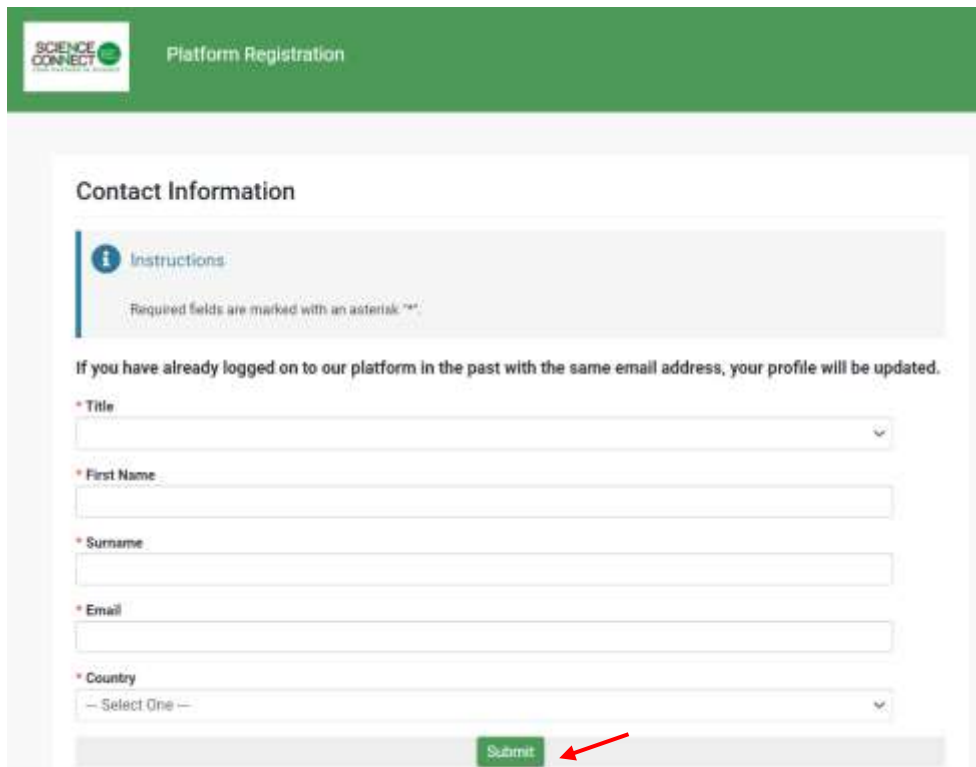
1. Register

You will be able to register on the submission platform using the following link:

https://esf.smartsimple.ie/s_signup.jsp?token=XVtQC1oGYV5ZSxtZXxJXR1JWYUI1GXVv

Then, please fill in your Contact Information details. Required fields are marked with an asterisk “*”.

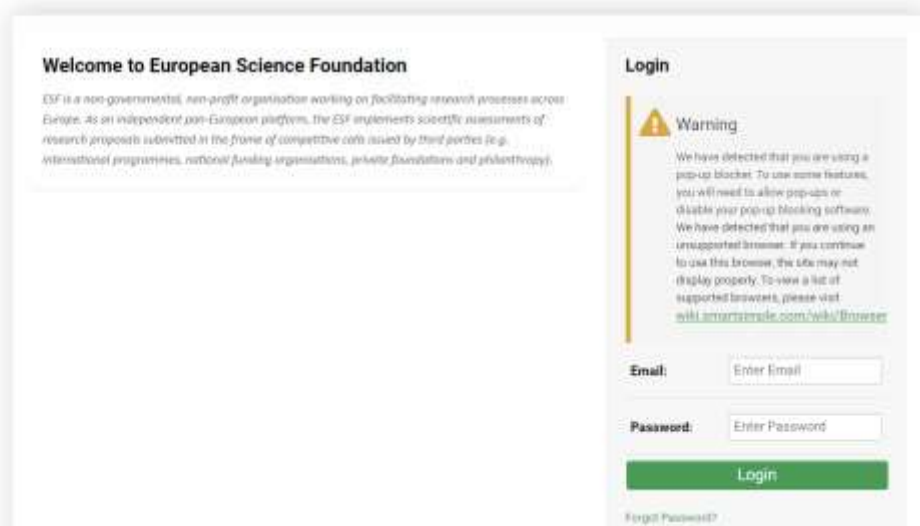
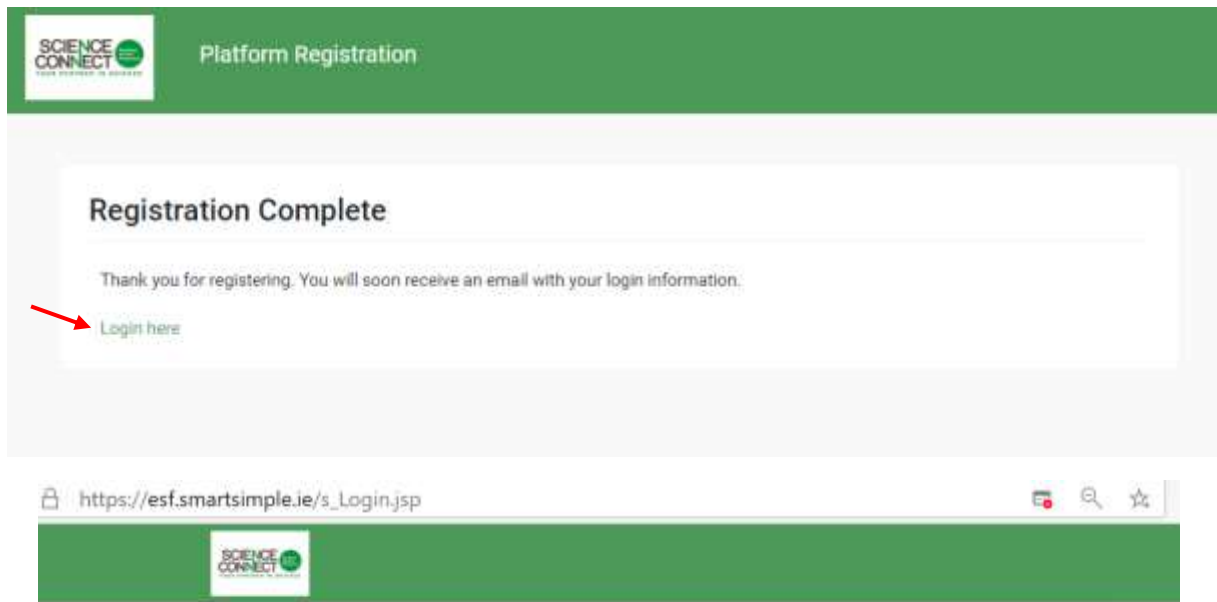
If you already are a platform user with the same email address, your profile will be updated to allow you to apply to the call.



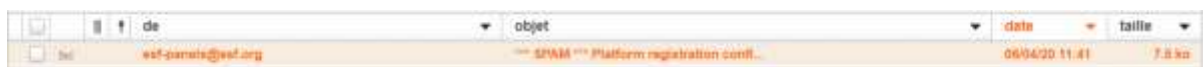
The screenshot shows a web form titled "Platform Registration" with the Science Connect logo. The form is titled "Contact Information" and includes an "Instructions" box stating "Required fields are marked with an asterisk '*'". Below this, a note says "If you have already logged on to our platform in the past with the same email address, your profile will be updated." The form contains the following fields, all marked with an asterisk: "Title" (a dropdown menu), "First Name" (a text input), "Surname" (a text input), "Email" (a text input), and "Country" (a dropdown menu with "Select One" selected). A green "Submit" button is located at the bottom right of the form, with a red arrow pointing to it.

Once everything is completed, click on “Submit”. Then, click on “Login here”.

(!) Make sure that the email address you indicated is correct.



After a short while, you should receive a confirmation email, “Platform Registration confirmation”, from esf-panels@esf.org. If you have not received it in your inbox, **please check your spam folder**.



In this email, you will find your login (the email address you have indicated on the Registration Form) and a temporary password to connect to the platform.

2. Log in to the platform

Once you have completed your first login (using the information provided in the email), you will have to choose a new password.

This is strictly personal and ESF will not have access to it.

(!) Make sure to remember your password.

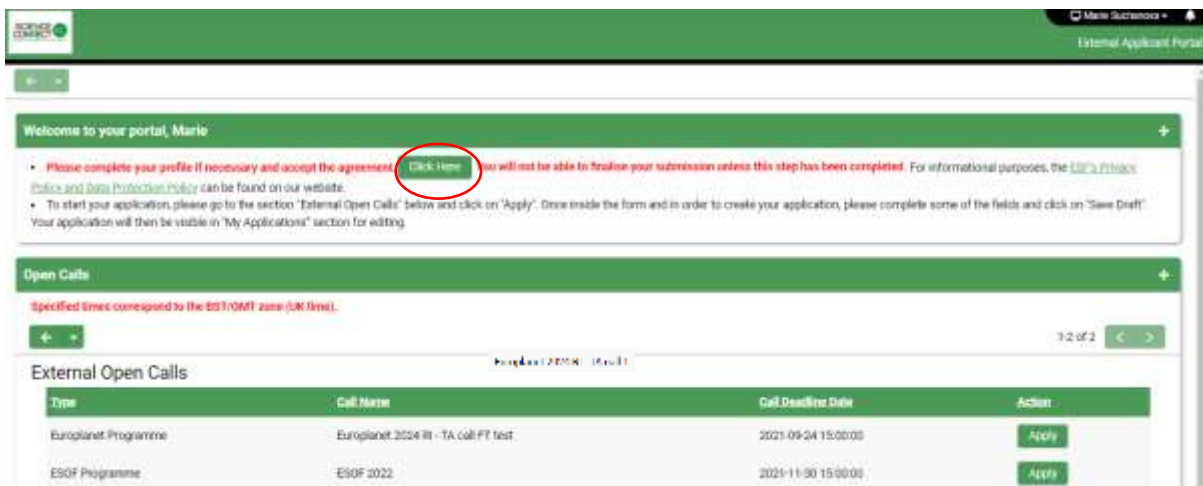


You will then have access to the portal, from which you will have access to your **profile** and your **application**.

First, you will need to complete your **profile**.

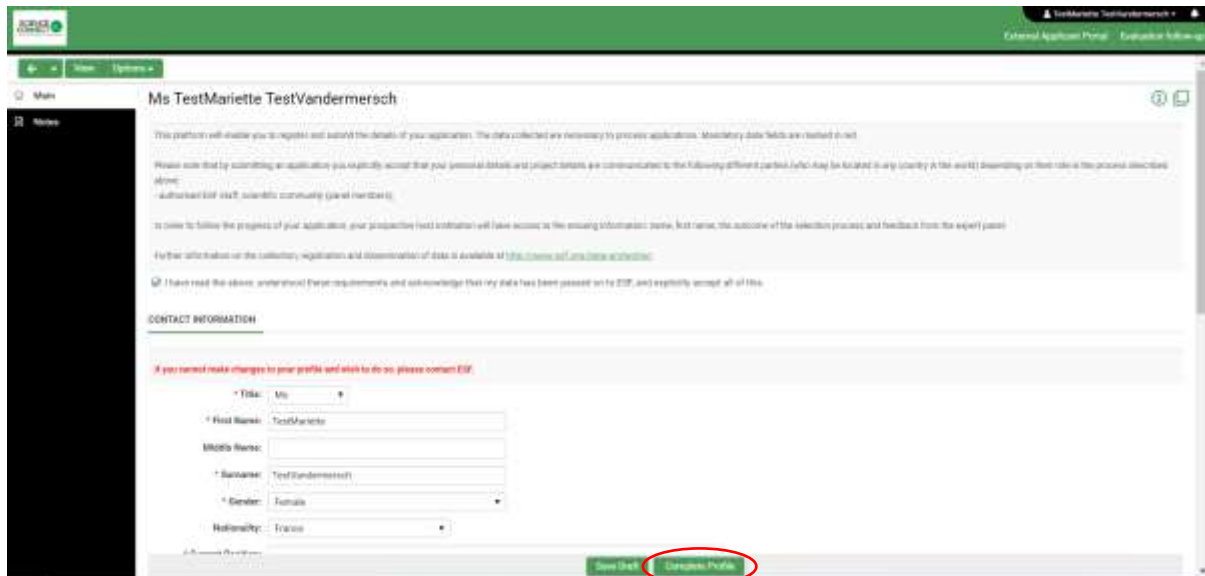
(!) If your profile is not completed, you will not be able to submit your proposal.

To complete your profile, click on the button “Click Here” on the “Welcome to your portal” section.



Type	Call Name	Call Deadline Date	Action
Europlanet Programme	Europlanet 2024 III - TA call FY test	2023-09-24 15:00:00	Apply
ESOF Programme	ESOF 2022	2023-11-30 15:00:00	Apply

Fill in the Contact Information Details and click on “Complete Profile” once it is done.



Please note that once you have completed your profile, it will be locked and you will need to contact esf-panels@esf.org to modify it.

To go back to your portal, click on the arrow



3. Submit your application

Click on “Apply” for the FKC EoI 2021 Call.



Title	Call Name	Call Deadline Date	Action
Complement Programme	Complement 2024 RI - FA call FT 1	2025-11-05 14:00:00	The call deadline has passed.
ESOP Programme	ESOP 2022	2025-11-15 15:00:00	Apply
FKC EoI 2021	FKC EoI 2021	2025-11-30 15:00:00	Apply

Make sure that you do not hide the instructions.



*** Keywords**
Up to five, separated by semicolons

*** Project Summary**
Briefly describe your proposed research using clear and concise language- 250 words maximum

NEXT >

Save Draft

(!) When you are filling in your application form, **remember to click on “Save Draft” regularly.**

The first time you will click on “Save Draft”, you will obtain the reference ID for your application.

Edit Application

GENERAL UPLOAD PDF OF APPLICATION

1 Draft 2 Invitation Under Review 3 Completed 4 Ineligible 5 Withdrawn

[FKC Guide for Applicants:](#)

* **Project Number:** 21-FKC-E01-004

If you log out and re-login later, you will find your application under the “My Applications” section.

My Applications and Rebuttals				
APPLICATIONS (1) RESULTS (0) REBUTTALS MISSED DEADLINE (0)				
Application Type	Project Number	Project Title	Call Name	Job / View
1 FKC Kids Disease Ed.	21-FKC-E01-004		FKC Ed 2021	Edit

Finally, when you are ready to submit your application, click on “Submit for review”. If you have made any modifications, you will need to first save them by clicking on “Save Draft” before submitting your application.

Save Draft **Submit for review**

(!) **Be careful, once you have submitted your application, you will not be able to modify it anymore!**

Once you have submitted your application, the platform will generate a pdf overview of the fields you have completed that you can download by clicking on “Print Form”.

The screenshot shows a web application interface with a green header and a table of applications. The header contains the text "My Applications and Requests" and a plus sign. Below the header, there are three tabs: "APPLICATIONS (1)", "REQUESTS (0)", and "REQUESTS MISSED SCREENING (0)". The table has five columns: "Application Type", "Project Number", "Project Title", "Call Name", and "Edit / View". The first row of the table contains the following data: "Fight With Cancer Sol", "21 FWD-001-004", "FWD Sol 2021", and "FWD Sol 2021". The "Edit / View" button for this row is circled in red.

Application Type	Project Number	Project Title	Call Name	Edit / View
Fight With Cancer Sol	21 FWD-001-004	FWD Sol 2021	FWD Sol 2021	Edit / View

If you need any help in submitting your application or using the submission platform, please contact esf-panels@esf.org.